

SCHEME FOR FINANCIAL ASSISTANCE TO PRIVATE MUSEUMS

1) Short title and commencement. – (i) This scheme shall be called “Scheme for Financial Assistance to Private Museums”.

(ii) This scheme shall come into force on the date the Notification is published in the Official Gazette.

(iii) The scheme shall be applicable to entire Goa State at once.

2) Objective of the Scheme. -

The objective of the scheme is to provide financial assistance for setting up private museums and for professional development of the existing museums, managed by individuals, institutions, voluntary organizations, trusts etc. registered under the Registration of Societies Act of 1860, and/or Indian Trust Act of 1882 in the State of Goa or possessing recognition certificate from Department of Museum, Goa.

3) Scope of the Scheme. -

(i) Under this Scheme, Financial assistance will be provided to museums engaged in the promotion/preservation/conservation of the cultural heritage of Goa, such as:-

- 1) Antiquities,
- 2) Numismatics,
- 3) Paintings,
- 4) Folk Art,
- 5) Manuscripts,
- 6) Any other unique theme reflecting/depicting Goan history, life or culture, or,
- 7) Any other unique or novel theme, with the prior approval of the Government.

4) Categorization of Museums. -

For the purpose of obtaining financial support under this scheme, museums will be classified into two categories namely:

(a) New Museum – Defined as a museum in existence for not less than 3 years.

(hereinafter referred to as (category –I).

(b) Existing Museum – Defined as a museum in existence for not less than 7 years.

(hereinafter referred to as (category –II).

5) Eligibility. -

(i) General Criteria .-

(a) All the existing Museums individually owned, or institutions, voluntary organizations, Autonomous body or trusts etc. registered under the Indian Societies Act of 1860 and/or Indian Trust Act of 1882 in the State of Goa or possessing recognition certificate from Department of Museum and having land or building in its own name or leased property with lease of minimum 30 years; are eligible for the grants under this scheme.

(b) The project proposals should have well defined objectives which should be reflected in the detailed project report with an action plan containing detailed costing, sequencing and a time frame for each of the measures proposed to be taken up for the new museum project. The report should also spell out clearly how the other resources will be raised, for the development and maintenance of the new project.

(c) The management should have one or two domain experts with museum, art, history, archaeology or the relevant subject and conservation background as a consultant or as regular employed staff.

(ii) Criteria for Category-I. -

- (a) The management of the museum should be able to maintain the Museum and bear all recurring costs.
- (b) They should maintain duly audited statements of their assets.

(iii) Criteria for Category-II. -

- (a) They should have infrastructural facilities, resources and personnel to execute the work for which financial assistance is required.
- (b) Their work should have been recognized and reported as being satisfactory by the Expert Committee appointed as in para (7) below.

(iv) Other Conditions. -

- (a) The detail project reports/proposals should address the various aspects of renovation of Museums such as acquisition, extension and resetting of galleries, classification and documentation of collections, modernization of displays, setting up of conservation laboratory etc. giving a holistic or composite vision of the museum projecting its concept and design.
- (b) A good number of collected items, reflecting the theme of the Museum is a pre-requisite.

6) Utilization of Funds. -

i) The utilization of funds under this scheme is restricted to:

- 1) Renovation/Repairs,
- 2) Special Infrastructure for extension,
- 3) Modernization of galleries i.e. for making showcases, display boards, pedestals etc.,
- 4) Warehousing Reserve collection.,
- 5) Security measures (by way of installing CCTV/Scanner/part funding of security guard costs),

- 6) Documentation of collection (by preparing catalogue),
- 7) Conservation Laboratory/conservation projects,
- 8) Equipments
(Special lighting, dehumidifiers and other technical inputs),
- 9) Publications,
- 10) Creating and maintaining website,
- 11) Workshops and Events, and
- 12) Travel grants for personnel to go with traveling Exhibition.

(ii) The funds under this scheme shall not be utilized for:

- 1) Acquisition of objects, and
- 2) Infrastructural Maintenance costs except for those indicated in 6(i) above.

7) Quantum of Financial Assistance under the Scheme. -

The maximum financial assistance to the eligible institutions noted above as admissible under various components will be as follows.

Sr. No.	Category & Purpose	Maximum Financial Assistance
1)	Category I Financial Assistance to new Museums	upto Rs. 25.00 lakhs
2)	Category II Development of infrastructure of Existing Museum.	upto Rs. 10.00 lakhs per project

Note:- 1) For Category I – It will be one time grant on the merits of the proposal and financial liability will be limited to

providing infrastructural facilities and not for running of the Museum.

2) For Category II – Assistance up to these limits will be provided only once in 5 years to the selected Museums.

8) Expert Committee. -

(i) An Expert Committee shall be constituted under the Chairmanship of the Secretary (Museum) will include the following:

1. Director of Museums ----- Member Secretary
2. Expert in the field of Museology ----- Member
3. Expert in the relevant field ----- Member

(ii) The Expert Committee will scrutinize and assess the viability and quality of proposals received from new and existing museums, if necessary after inspections of the concerned institutions.

(iii) In their scrutiny Expert Committee will consider the range, number and value of the objects/artifacts that reflects story of Goan culture as well as suitability of proposals coming under para 3(7). The quantum of assistance under the scheme will generally be commensurate with the number and value of the artifacts proposed to be exhibited in the Museum.

(iv) The grants will be released only after approval of the Expert Committee.

9) Procedure for the release of Grant. -

(i) The first installment will be 50% of the grant, sanctioned and released immediately on approval by the Expert Committee, with the prior approval of the Government.

(ii) The second installment of 25% will be released by the Government only after the grantee has utilized 80% of first installment and an assessment/recommendation of the Expert Committee. The balance of 25% will be released after full utilization of the first and second installment.

- (iii) The grantee has to submit utilization certificate and audited statement of accounts before release of subsequent installment.
- (iv) The grantee will submit the duly authenticated utilization certificate and annual audited accounts. They should also submit to the Directorate of Museums, annual report of the activities and physical achievements of their museum for next five years after the award of grant.
- (v) If the annual report of the activities and physical achievements submitted by the museums is not found satisfactory or it is not submitted by them, they have to refund entire amount received as a grant under this scheme.
- (vi) The beneficiary Museum should be open for inspection by State Museum authorities.

10) Implementation. -

Application for financial assistance under this scheme will be invited every year through advertisement in the local newspaper in the beginning of the financial year. The scheme will be implemented by Directorate of Museums.

11) Conditions & Interpretation. -

- (i) The financial assistance provided under the above scheme will be subject to the conditions as may be imposed by the Government of Goa from time to time.
- (ii) If any question arises regarding interpretation of any clause, word, expression or entire Scheme, then the final decision about the interpretation shall be with the Secretary with Government in charge of the Directorate of Museums.

12) Redressal of Grievances. -

If any grievance arises out of implementation of this scheme then, the Minister for Museums shall hear and decide such matter and the decision of the Minister for Museum in this regard shall be final.

- 13)** This has been issued with the concurrence of the Finance (Exp) Department under their U.O. No. 4118/F dated 29/11/2013 and with the approval of the Government under U.O. No. 2353-F dated 29/11/2013.