

# Criteria for Recognition Certificate

- 1) The Museum should have defined objectives.
- 2) It should have a good number of collections (at least historically, culturally important 100 objects or any other remarkable items).
- 3) It should be in existence for not less than three years.
- 4) It should be open for public for viewing.
- 5) There should be easy accessibility.
- 6) Facilities like toilets, drinking water should be available.
- 7) Information about the collection should be available for students/visitors.
- 8) The Museums should submit following data:
  - (a) Type of collection(such as antiquities, numismatics, paintings, folk art, manuscripts etc.)
  - (b) Organizational structure and minimum staffing profile.
  - (c) Comprehensive list of all objects in the collection vis a vis relevant information about the objects.
  - (d) The number of years the Museum in existence.
  - (e) Average visitors per year. (The data of the visitors for last three years)
  - (f) Remarkable/noteworthy collection.

- 9) Optional:
  - a) Rate of entry fee
  - b) Details of revenue generations and sustainability of the Museum.
  - c) Total collections and its value.
  - d) Collaboration with other Museums or institutions.
  - e) Details of regular/yearly activities.
  - f) Other citations/awards if any.
  - g) Whether registered under any societies.
  
- 10) It is mandatory that Directorate of Museums Authority visit the private Museums and inspect the same before issuing recognition certificate.

NOTE: The private museums fulfilling above criteria will be eligible to apply for the recognition certificate of the Directorate of Museums. However, department reserves the right to deny the same if the information given is factually incorrect or inadequate.